

**WISE TOWN COUNCIL CONTINUED MEETING**  
**THURSDAY, NOVEMBER 5, 2020; 7:00 P.M.**  
**WISE MUNICIPAL BUILDING COUNCIL CHAMBERS**  
**501 WEST MAIN STREET - WISE, VIRGINIA 24293**

**Minutes**

**Members Present:**

Teresa Adkins, Mayor  
Laura Taylor-Baugh, Vice Mayor  
Ben Conway  
Jeffery Dotson  
Caynor Smith, Jr.

**Members Absent:**

None

**Public Expression:**

There being no one from the public audience wishing to comment, Mayor Adkins closed public expression.

**Discussion of a Contract for the Coordinator of Dotson Park:**

Mayor Adkins reminded that during the meeting held October 27<sup>th</sup>, Council approved the Recreation Committee's report and recommendation to retain a coordinator for Dotson Park and instructed the Town's Attorney to draft a contract for review and approval at the continued meeting.

Councilman Smith, Chair of the Recreation Committee, stated that he had previously discussed the contract with Leonard Rogers, attorney for the Town of Wise, and he felt the contract was a good starting point, but emphasized that the contract could be revised as the needs at the park changed.

Leonard Rogers explained that Council had two versions of the contract before them: the original contract that he had drafted and a second contract, incorporating suggested language by the Town Manager. He stated that either version would be appropriate for adoption by Council. Rogers suggested the contract be reviewed and adopted annually by the governing body.

Following a brief discussion, Vice-Mayor Taylor-Baugh made a motion to accept the latest version of the Coordinator Services Agreement between the Town of Wise and Doug Bates, as presented. Councilman Conway seconded the motion. The vote was recorded by roll call:

Teresa Adkins, Mayor	"Aye"
Laura Taylor-Baugh, Vice-Mayor	"Aye"
Ben Conway	"Aye"
Jeffery Dotson	"Aye"
Caynor Smith, Jr.	"Aye"

**Closed Session:**

On a motion made by Councilman Dotson and a second by Councilman Smith, the Wise Town Council moved to convene into closed meeting for the purpose of and including:

***Personnel** –Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body as permitted by Virginia Code §2.2-3711(A) (1).*

**Open Session:**

Councilman Smith made a motion to reconvene in open session. Councilman Taylor-Baugh seconded the motion that passed 5-0.

**Certification of Closed Session – CM Resolution #11, 2020:**

Town Clerk/Treasurer Robin Meade, read Closed Meeting Resolution #11, 2020, “Resolving and certifying that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applied, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council of the Town of Wise,” and the vote was recorded by roll call:

Teresa Adkins, Mayor	“Aye”
Laura Taylor-Baugh, Vice-Mayor	“Aye”
Ben Conway	“Aye”
Jeffery Dotson	“Aye”
Caynor Smith, Jr.	“Aye”

**Council Comment:**

Caynor Smith, Jr. stated that he would like for the Town to provide lunch for the employees of the Public Works Department, as a means of boosting employee morale, considering the number of personnel changes that had recently taken place.

Laura Taylor-Baugh thanked everyone who worked on the Dotson Park Coordinator Agreement.

Ben Conway informed that the Girl Scouts may be attending the next Council meeting in an effort to earn a merit badge. After a brief discussion, Councilman Conway stated that he would have the scout leader contact the Town Manager to work out the details, considering the current social distancing mandates currently in place.


**Staff/ Manager Comment:**

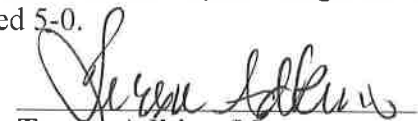
Clerk/Treasurer Robin Meade reported that at the current time, there were thirty-three employees who would have to use vacation time before the end of the year, or lose their accrued time. She shared her concern that given the current Covid-19 health crisis, every town department was vulnerable to being short-handed should any department have additional employees required to quarantine. Following a brief discussion Vice-Mayor Taylor-Baugh made a motion that the Town’s current personnel policy regarding the maximum carryover of vacation time be extended to June 30, 2021. Councilman Smith seconded the motion and the vote was recorded by roll call:

Teresa Adkins, Mayor	“Aye”
Laura Taylor-Baugh, Vice-Mayor	“Aye”
Ben Conway	“Aye”
Jeffery Dotson	“Aye”
Caynor Smith, Jr.	“Aye”

**Adjournment:**

There being no additional business to come before the governing body, Laura Taylor-Baugh moved to adjourn the meeting. Ben Conway seconded the motion that carried 5-0.

  
Robin R. Meade, Clerk of Council

  
Teresa Adkins, Mayor