

TOWN OF WISE, VIRGINIA  
ORGANIZATIONAL MEETING

\*\*\*AGENDA\*\*\*

WEDNESDAY, JULY 7, 2020 – 7:00 P.M.  
Council Chambers – Wise Municipal Building  
501 West Main Street – Wise, VA 24293

(CLERK OF COUNCIL PRESIDING – Items I-IV)

- I. **Call to Order by Chair Pro-Tem**  
(The Clerk of Council will act as Chair Pro-Tem until the Mayor is appointed by Council.)
- II. **Roll Call** (*conducted by Clerk of Council*)
- III. **Oath of Office For Newly-Elected Council Members** (*ceremonial oath administered by Town Clerk*)
- IV. **Election of Mayor by Council** (*nominations*):

The Chair Pro-Tem announces “Nominations are now in order for the office of Mayor of the Town of Wise for a term of two years.”

I NOMINATE \_\_\_\_\_ TO SERVE AS MAYOR  
FOR A TERM OF TWO YEARS

After a person has been nominated and the nomination has been seconded, the Chair Pro-Tem announces, “Mr./Ms. \_\_\_\_\_ has been nominated for the office of Mayor with a second by \_\_\_\_\_. Are there any further nominations for the office of Mayor?” (If there are other nominations, the same procedure as above is followed.)

After all nominations have been received, the Chair Pro-Tem states that the roll will be called for appointment of \_\_\_\_\_ for the office of Mayor of the Town of Wise. (The roll is then called for the first person nominated, then the second, etc.)

[If a Council Member should make a motion to appoint a person as Mayor (rather than a nomination) and the motion is seconded, and then someone makes a substitute motion that someone else be appointed, and that motion is seconded, then the substitute motion receives a roll call vote first (unlike nominations wherein the first nomination receives a roll call vote.)]

After the roll call vote, the Chair Pro-Tem announces “Mr./Ms. \_\_\_\_\_ has been elected Mayor of the Town of Wise for a term of two years.”

- V. **Oath of Office to Mayor** (*administered by Clerk of Council*)  
- Passing of the gavel

(MAYOR PRESIDING)

- VI. **Election of Vice Mayor by Council** (*nominations*)  
(After the roll call vote, the Mayor announces “\_\_\_\_\_ has been elected Vice Mayor of the Town of Wise for a term of two years.”)
- VII. **Oath of Office of Vice Mayor** (*administered by Mayor*)
- VIII. **Appointment of Town Manager** (*by Council motion*)  
(After the roll call vote, the Mayor announces “\_\_\_\_\_ has been appointed to the position of Town Manager to serve for a term of two years and at the will and pleasure of Town Council.)
- IX. **Appointment of Town Clerk/Treasurer** (*by Council motion*)  
(After the roll call vote, the Mayor announces “\_\_\_\_\_ has been appointed to the position of Town Clerk/Treasurer to serve for a term of two years and at the will and pleasure of Town Council.)
- X. **Appointment of Chief of Police** (*by Council motion*)  
(After the roll call vote, the Mayor announces “\_\_\_\_\_ has been appointed to the position of Chief of Police to serve for a term of two years and at the will and pleasure of Town Council.)
- XI. **Appointment of Town Attorney for Civil Matters** (*by Council motion*)  
(After the roll call vote, the Mayor announces “\_\_\_\_\_ has been appointed to the position of Town of Attorney to serve for a term of two years and at the will and pleasure of Town Council.)
- XII. **Oath of Office for New Appointees** (*administered by Mayor*)
- XIII. **Establish Salary of Mayor and Council Members** (*by Council motion*)
- XIV. **Establish Date and Time of Regularly-Scheduled Town Council Meetings**  
(*by Council motion*)  
Resolution No. 17, 2020  
“A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE,  
MEETINGS OF THE GOVERNING BODY UNTIL THE NEXT BIENNIAL  
ORGANIZATIONAL MEETING”
- XV. **Adjournment** (*by Council motion*)

# OATH OF OFFICE

PLEASE RAISE YOUR RIGHT HAND:

~~Do you solemnly swear that you will support the~~  
Constitution of the United States, and the  
Constitution of the Commonwealth of Virginia, and  
that you will faithfully and impartially discharge all  
the duties incumbent upon you as \_\_\_\_\_  
\_\_\_\_\_, according to the best of your  
ability, so help you God?

I DO

RESOLUTION NO. \_\_\_\_\_, 2020

**A RESOLUTION OF THE TOWN OF COUNCIL OF THE TOWN OF WISE,  
VIRGINIA PRESCRIBING THE DAY, PLACE, AND TIME FOR ALL FUTURE MEETINGS  
OF THE GOVERNING BODY UNTIL THE NEXT BIENNIAL ORGANIZATIONAL MEETING**

**WHEREAS**, the Town of Wise Charter provides that at the first meeting in July, 2002, and biennially thereafter, following the regular municipal election in May, the governing body shall meet in an organizational session to choose a Mayor and Vice Mayor, to set its regular meeting date, and to resolve other organizational matters.

**WHEREAS**, § 15.2-1416 of the *Code of Virginia*, as amended to-date, requires that the governing body of a locality prescribe, by resolution, at its organizational meeting in July, the day, place, and time for all regular meetings to be held in ensuing months; and,

**WHEREAS**, § 15.2-1416 of the *Code of Virginia*, as amended to-date allows the governing body to fix the day or days to which a regular meeting shall be continued if the chairman or mayor, or vice-chairman or vice-mayor if the chairman or mayor is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Wise, Virginia that it hereby declares that future regular meetings of the governing body shall be held on the fourth Tuesday of each month at 7:00 p.m. in Council Chambers of the Wise Municipal Building located at 501 West Main Street, Wise, VA 24293; and,

**BE IT FURTHER RESOLVED** by said Town Council that regular meetings, without further public notice, may be adjourned from day to day or from time to time or from place to place, not beyond the time fixed for the next regular meeting, until the business before the governing body is completed; and,

**BE IT FURTHER RESOLVED** by said Town Council that pursuant to § 15.2-1416 of the *Code of Virginia*, as amended to-date, should the day established by the governing body as the regular meeting day fail on any legal holiday, the meeting shall be held on the next following regular business day, without action of any kind by the governing body; and,

**BE IT FURTHER RESOLVED** by said Town Council that a regular meeting shall be continued to the Thursday following the regular meeting date at 7:00 p.m. in Council Chambers of the Wise Municipal Building if the mayor (or vice-mayor if the mayor is unable to act), finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting. Such finding shall be communicated to the members and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

**VOTING "AYE":** \_\_\_\_\_

**VOTING "NAY":** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_ **ABSTENTIONS:** \_\_\_\_\_

**ADOPTED AND EFFECTIVE** this the 7th day of July, 2020.

**TOWN OF WISE, VIRGINIA**

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**CLERK OF COUNCIL**