

**WISE TOWN COUNCIL MEETING  
TUESDAY, SEPTEMBER 24, 2019; 7:00 P.M.  
WISE MUNICIPAL BUILDING COUNCIL CHAMBERS  
501 WEST MAIN STREET - WISE, VIRGINIA 24293**

**Minutes**

**Members Present:**

Jeffery Dotson, Mayor  
Teresa Adkins, Vice-Mayor  
Laura Taylor-Baugh  
Caynor Smith, Jr.

**Members Absent:**

Billy Bartlett, Jr.

**Pledge of Allegiance / Invocation:**

Mayor Dotson led the Pledge of Allegiance. Roger Barker, Pastor of the Lighthouse Family Worship Center, provided the invocation.

**Agenda Amendment:**

Beverly Owens advised that Resolution #49, 2019 was modified to reflect an amendment to an agreement previously entered into with Thompson and Litton, Inc. for engineering services. Caynor Smith, Jr. made a motion to approve the agenda amendment as presented. Laura Taylor-Baugh seconded the motion, which carried 4-0.

**Consent Calendar:**

Caynor Smith, Jr. made a motion to approve the consent calendar, which included the minutes of the August 27, 2019 regular meeting, the July 2019 Treasurer's Financial Report, and the August 2019 Police, Water Plant, and Fire Department reports. Laura Taylor-Baugh seconded the motion that passed 4-0.

**Public Expression:**

Fire Chief Duane Phillips, on behalf of the Wise Fire Department, expressed their gratitude to the Town of Wise for the support shown to the Fire Department during the recently held 40<sup>th</sup> Wise Regional Fire School.

**Resolution #45, 2019:**

Caynor Smith, Jr. provided a brief Administrative Committee report on surveying services for the Glade Creek and Yellow Creek Hazard Mitigation Grant Program project. Smith reported that representatives from the two qualified firms were interviewed and ranked. He advised that the committee selected the firm Engineering Services, Inc. (ESI) and recommended Council contract with the firm if the services could be performed within the appropriated budget. He stated the committee also recommended that the Town Manager be authorized to enter into the surveying services agreement on behalf of the Town. There being no additional comments or questions, Laura Taylor-Baugh moved to adopt "A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA, APPROVING A CONTRACT WITH ENGINEERING SERVICES FOR PROFESSIONAL SURVEYING SERVICES FOR THE GLADE CREEK AND YELLOW CREEK HMGP ACQUISITION AND DEMOLITION PROJECT". Mayor Dotson seconded the motion. The vote was recorded by roll call:

Jeffery Dotson, Mayor	"Aye"
Teresa Adkins, Vice-Mayor	"Aye"
Laura Taylor-Baugh	"Aye"
Caynor Smith, Jr.	"Aye"

**Resolution #46, 2019:**

Town Planner Laura Craft provided a brief review of the three bids received for the Virginia Health Department Water Tank Rehabilitation project. There being no additional discussion, Laura Taylor-Baugh made a motion to adopt "A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA, APPROVING A CONTRACT WITH EASTERN TANK & UTILITY SERVICES, INC. FOR COMPLETION OF THE HEALTH DEPARTMENT WATER TANK REHABILITATION PROJECT." Teresa Adkins seconded the motion and the vote was recorded by roll call:

Jeffery Dotson, Mayor	"Aye"
Teresa Adkins, Vice-Mayor	"Aye"
Laura Taylor-Baugh	"Aye"
Caynor Smith, Jr.	"Aye"

**Recreation Committee Meeting Report:**

Caynor Smith, Jr., Chair, provided a brief summary of the Recreation Committee's meeting report. In a written memorandum to Council, the committee reported that in an effort to address concerns expressed from citizens and the Wise Police Department regarding the welfare of individuals who were sleeping overnight at the park, it was recommended that Council establish and post hours of operation (6 a.m. to midnight) for Big Glades and that the Police Department patrol the site after hours. In addition, Smith advised that Ordinance #10, 2019 was a policy to establish general rules for the public use of the facility.

**Ordinance #10, 2019:**

Councilman Caynor Smith, Jr. made a motion to adopt "AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA ESTABLISHING NEW REGULATIONS FOR USE OF THE BIG GLADES AMPHITHEATRE AND COMMUNITY SQUARE". Councilwoman Laura Taylor-Baugh seconded the motion and the vote was recorded by roll call:

Jeffery Dotson, Mayor	"Aye"
Teresa Adkins, Vice-Mayor	"Aye"
Laura Taylor-Baugh	"Aye"
Caynor Smith, Jr.	"Aye"

**Resolution #47, 2019:**

Town Manager Beverly Owens stated that in connection with Council's establishment of new regulations for use of the Big Glades Amphitheatre, all previous regulations would need to be repealed. There being no additional discussion, Laura Taylor-Baugh made a motion to adopt "A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA, REPEALING PREVIOUS RESOLUTIONS REGULATING USE OF THE BIG GLADES AMPHITHEATRE AND COMMUNITY SQUARE". Caynor Smith, Jr. seconded the motion and the vote was recorded by roll call:

Jeffery Dotson, Mayor	"Aye"
Teresa Adkins, Vice-Mayor	"Aye"
Laura Taylor-Baugh	"Aye"
Caynor Smith, Jr.	"Aye"

**Resolution #48, 2019:**

Laura Craft briefly reviewed the justification for not utilizing competitive procurement for the

“Pedestrian Improvements Over Glade Creek Crossing Project”. There being no additional comments or questions, Caynor Smith, Jr. made a motion to adopt “A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA, AWARDING A CONTRACT TO KEN CONSTRUCTION CO., INC. FOR THE REPLACEMENT OF A WALL ON EAST MAIN STREET OVER GLADE CREEK”. Laura Taylor-Baugh seconded the motion and the vote was recorded by roll call:

Jeffery Dotson, Mayor	“Aye”
Teresa Adkins, Vice-Mayor	“Nay”
Laura Taylor-Baugh	“Aye”
Caynor Smith, Jr.	“Aye”

**Resolution #49, 2019:**

Mayor Dotson explained that in conjunction with Council’s approval of the project to replace the stone wall and hand rail at a creek crossing on East Main, there was a need for construction administration/inspection services for said project. Laura Taylor-Baugh made a motion to adopt “A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA, APPROVING AN AMENDMENT TO AN AGREEMENT WITH THOMPSON & LITTON, INC. FOR PROFESSIONAL SERVICES REQUIRED TO OVERSEE THE REPLACEMENT OF A STONE WALL ON EAST MAIN STREET OVER GLADE CREEK”. Caynor Smith, Jr. seconded the motion and the vote was recorded by roll call:

Jeffery Dotson, Mayor	“Aye”
Teresa Adkins, Vice-Mayor	“Aye”
Laura Taylor-Baugh	“Aye”
Caynor Smith, Jr.	“Aye”

Beverly Owens advised that in order to fund the two contracts previously approved in regard to the East Main Street wall replacement, Council would need to approve the transfer of \$26,000 from the General Fund contingency line item. Laura Taylor-Baugh made a motion to approve the transfer of funding in the amount of \$26,000 from the General Fund Contingency line item as requested. Caynor Smith, Jr. seconded the motion and the vote was recorded by roll call:

Jeffery Dotson, Mayor	“Aye”
Teresa Adkins, Vice-Mayor	“Aye”
Laura Taylor-Baugh	“Aye”
Caynor Smith, Jr.	“Aye”

**Appointee Reports (Informational Purposes Only) – Acknowledgement of Receipt:**

Laura Taylor-Baugh made a motion acknowledging receipt of the C-N-W Regional Wastewater Treatment Authority report from the August 28, 2019 meeting and the Cumberland Airport Commission report from the September 19, 2019 meeting. Teresa Adkins seconded the motion.

C-N-W Appointee Caynor Smith, Jr. briefly reviewed an Infiltration-Inflow Report provided to Board members which provided the average daily flow in million gallons per day over the past four years. Smith advised that the facility’s permitted capacity was 6.5 million gallons per day and as of July 1, 2019 the average was 5.0 MGD. He stressed that once the 80% capacity was met, an upgrade would be required by the Virginia Department of Environmental Quality (DEQ).

Following the brief discussion, Mayor Dotson called for a vote on the motion, which passed 4-0.

**Closed Meeting:**

Teresa Adkins moved to convene into a closed meeting for the purpose of and including:

*Real Property* – Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, as permitted by Virginia Code §2.2-3711(A)(3).

Laura Taylor-Baugh seconded the motion that passed 4-0.

**Regular Session:**

Caynor Smith, Jr. moved to reconvene into the regular session. Laura Taylor-Baugh seconded the motion that carried 4-0.

**Certification of Closed Meeting – CM Resolution #12, 2019:**

Town Clerk/Treasurer Robin Meade, read Closed Meeting Resolution #12, 2019, “Resolving and certifying that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applied, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council of the Town of Wise,” and the vote was recorded by roll call:

Jeffery Dotson, Mayor	“Aye”
Teresa Adkins, Vice-Mayor	“Aye”
Laura Taylor-Baugh	“Aye”
Caynor Smith, Jr.	“Aye”

**Council Comment:**

Caynor Smith, Jr. stated that he had received many positive comments regarding the new downtown sidewalks.

Teresa Adkins commented on the upcoming Fall Fling, scheduled for October 11<sup>th</sup> – 13<sup>th</sup>. She informed that the Employee Christmas Dinner was scheduled for December 12th. Councilwoman Adkins asked if Council needed to take action on the Crooked Road Community Sign Project, information of which was forwarded to each Council member. Adkins briefly reviewed the information on the project that offered two full size metal highway logo signs for installation along primary roads at no cost to the localities that provide financial support to the Crooked Road for three consecutive years. Councilman Smith said in his view it appeared that The Crooked Road did not promote Wise County as much as other areas along the trail. When asked about the agreement to participate that must be signed, Town Attorney Leonard Rogers advised that the contract was a non-binding agreement. Smith suggested that the Town Manager find out if the Town’s fiscal year 2019-20 donation would be considered the first of the three year commitment.

Mayor Dotson referred to a letter of request from the Virginia High School Coaches Association for support of the upcoming Virginia High School Coaches Association All Star Football Game, to be hosted by UVa-Wise on Sunday, December 15, 2019 at 2 p.m. Mayor Dotson suggested the Town’s staff make a recommendation as to the type of support to be provided for Council’s consideration at the next regularly scheduled meeting. Dotson also encouraged participation in the Wise Kiwanis Club

spaghetti dinner to be held on Friday, October 11<sup>th</sup>. He said this event was the club's primary fundraiser with all proceeds going back to the children of the community. Mayor Dotson, on behalf of Russell Varner, presented a plaque expressing gratitude to the Town Council for all they do for the Town of Wise citizens.

Councilwoman Laura Taylor-Baugh, on behalf of Russell Varner, presented a request for the Town to consider installing a basketball court for public use at another Town location, since the Wise County Schools, for security purposes, had installed a security fence around the court that was located on school property.

**Adjournment:**

There being no additional business to come before the governing body, the meeting was adjourned on a motion made by Laura Taylor-Baugh. Caynor Smith, Jr. seconded the motion that passed 4-0.

  
**Robin R. Meade, Clerk of Council**

  
**Jeffery W. Dotson, Mayor**