

WISE TOWN COUNCIL CONTINUED MEETING
TUESDAY, APRIL 16, 2019; 6:00 P.M.
WISE MUNICIPAL BUILDING COUNCIL CHAMBERS
501 WEST MAIN STREET - WISE, VIRGINIA 24293

Minutes

Members Present:

Jeffery Dotson, Mayor
Teresa Adkins, Vice-Mayor
Laura Taylor-Baugh
Caynor Smith, Jr.

Members Absent:

Billy Bartlett, Jr.

Public Expression:

There being no one from the public audience wishing to comment, Mayor Dotson closed public expression.

Discussion of the FY 2019-2020 Budget:

Highlights of the proposed fiscal year 2019-2020 budget expenditures were discussed as follows:

- **Other Post-Employment Benefits (OPEB)** - Beverly Owens, Town Manager, provided an update on the proposed \$200,000 reserve set aside for unfunded liability for health insurance benefit for retirees. She explained that she had recently learned that unless the money was deposited into a managed fund, it would not count toward the liability. She added that the administrative costs and fees involved would be significant; therefore, the actuarial firm and Governmental Accounting Standards Board (GASB) officials do not recommend establishing a reserve for the unfunded liability.
- **Codification of Ordinances** - Councilman Caynor Smith, Jr. stated that although he agreed that the Town's ordinances need to be codified, he did not feel the project was warranted during the upcoming fiscal year. Councilwomen Teresa Adkins and Laura Taylor-Baugh agreed that the project should be considered in the following fiscal year.
- **Public Works Building** – Upon request for additional information regarding potential funding for a new public works building, Town Manager Beverly Owens reported that there had been multiple conversations with multiple legislators over the past two years in regard to the possibility of funding for such projects. She noted that the only option provided by the legislators was for “special legislation” to be introduced. She added that no one had provided any definition or explanation of the type of legislation being referred to. Caynor Smith, Jr. added that Delegate Terry Kilgore offered to introduce such legislation; however, as of the last General Assembly had not done so. When asked if appropriating funds for the project would hurt the Town's chance of securing grant funding, Beverly Owens stated that it would be difficult to explain the need for funding for a particular project, if appropriations for that project were in place. Beverly Owens stated that before anything could be done with the potential public works site, the Town would be required to apply for a conditional use permit with the Town Planning Commission, which would require a complete site plan. She continued that it might be in the town's best interest if Council appropriated funding to complete this process. She added that completing the geotechnical study, site plan, and conditional use permit might also assist with securing grant funding for the project. Mayor Dotson instructed the Town Manager to work with Thompson & Litton Engineering to confirm an estimate of the amount needed to complete the work.
- **Planning & Community Development** – Beverly Owens stated that appropriations for the purchase of a laptop for the Town Planner was combined with Other Operating Supplies. She estimated the laptop to be \$1,000 - \$1,200.
- **Contributions to Other Entities** – Beverly Owens reported that she was scheduled to meet with County officials later in the week in regard to the Wise Rescue Squad. Mayor Dotson suggested that \$20,000 be donated to the Wise Rescue Squad upfront on July 1st and the balance of \$30,000

be retained in a contingency fund for future needs. Councilman Smith added that the Town Manager should be authorized to make an administrative decision upon future requests for the remaining funds.

- **Transfers to the Water and Sewer Funds** – Mayor Dotson confirmed that due to cuts in the proposed budget the proposed transfers would also be reduced.
- **Water Treatment Plant** – Town Manager Beverly Owens reported that Chief Operator Tommy Roberts requested to withdraw the proposed funding for pump replacements, considering that the pumps could be replaced with contingency funding if necessary. Owens confirmed that the Street Department could complete the parking lot resurfacing with the new asphalt paver. She also noted that Roberts requested that funding for security cameras be removed. Councilman Smith stated that although he supports security cameras, he would prefer to get a quality security system possibly in the next fiscal year.

Closed Meeting:

Teresa Adkins moved to convene into a closed meeting for the purpose of and including:

Personnel – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body as permitted by Virginia Code §2.2-3711(A) (1)

Laura Taylor-Baugh seconded the motion that passed 4-0.

Regular Session:

Caynor Smith, Jr. moved to reconvene into the regular session. Laura Taylor-Baugh seconded the motion that carried 4-0.

Certification of Closed Meeting – CM Resolution #6, 2019:

Town Clerk/Treasurer Robin Meade, read Closed Meeting Resolution #6, 2019, “Resolving and certifying that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applied, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council of the Town of Wise,” and the vote was recorded by roll call:

Jeffery Dotson, Mayor	“Aye”
Teresa Adkins, Vice-Mayor	“Aye”
Laura Taylor-Baugh	“Aye”
Caynor Smith, Jr.	“Aye”

Adjournment:

There being no additional business to come before the governing body, Teresa Adkins moved to adjourn the meeting. Caynor Smith, Jr. seconded the motion that carried 4-0.


Robin R. Meade, Clerk of Council


Jeffery W. Dotson, Mayor