

**WISE TOWN COUNCIL  
TUESDAY, JULY 7, 2020; 7:00 P.M.  
COUNCIL CHAMBERS - WISE MUNICIPAL BUILDING  
501 WEST MAIN STREET – WISE, VIRGINIA 24293**

**ORGANIZATIONAL MEETING**

**Call to Order by Chair Pro-Tem:**

Town Clerk/Treasurer Robin Meade, acting Chair Pro-Tem, called the organizational session to order.

**Roll Call:**

Robin Meade, Town Clerk/Treasurer called the roll with the following members present:

Teresa Adkins  
Laura Taylor-Baugh  
Ben Conway  
Jeff Dotson  
Caynor Smith, Jr.

**Oath of Office Administered to Newly-Elected Council Members:**

Robin Meade, Town Clerk/Treasurer, administered the oath of office to newly elected Council members Jeffery Dotson and Benjamin Conway. *(The oath was for ceremonial purposes only. The Wise County Circuit Court Deputy Clerks previously administered the councilmembers oaths.)*

**Election of Mayor by Council (By Nomination):**

The Chair Pro-Tem opened the floor for nominations for the office of Mayor. Caynor Smith, Jr. nominated Teresa Adkins for the office of Mayor for a period of two years with a second by Jeff Dotson. There being no other nominations for the office of Mayor, the floor was closed. The roll was called for the appointment of Teresa Adkins for the office of Mayor:

Teresa Adkins	“Aye”
Laura Taylor-Baugh	“Aye”
Ben Conway	“Aye”
Jeff Dotson	“Aye”
Caynor Smith, Jr.	“Aye”

Robin Meade announced that Teresa Adkins had been elected Mayor of the Town of Wise for a term of two years.

**Oath of Office of Mayor:**

Robin Meade, Town Clerk/Treasurer, administered the oath of office to the Mayor elect, Teresa Adkins. Ms. Meade congratulated Mayor Adkins and passed her the gavel.

**Election of Vice-Mayor (By Nomination):**

Mayor Adkins opened the floor for nominations for the office of Vice-Mayor. Ben Conway nominated Laura Taylor-Baugh for the office of Vice-Mayor, for a term of two years. Caynor Smith, Jr. seconded the nomination. There being no further nominations, the roll was called for the election of Laura Taylor-Baugh to the office of Vice-Mayor:

Teresa Adkins, Mayor	“Aye”
Laura Taylor-Baugh	“Aye”
Ben Conway	“Aye”
Jeffery Dotson	“Aye”
Caynor Smith, Jr.	“Aye”

Laura Taylor-Baugh was elected Vice-Mayor of the Town of Wise for a term of two years.

**Oath of Office of Vice-Mayor:**

Mayor Adkins administered the Oath of Office to Vice Mayor elect, Laura Taylor-Baugh.

**Appointment of Town Manager:**

Laura Taylor-Baugh made a motion to appoint Beverly Owens as Town Manager to serve at the will and pleasure of Town Council for a term of two years. Jeffery Dotson seconded the motion. The vote was recorded by roll call:

Teresa Adkins, Mayor	“Aye”
Laura Taylor-Baugh, Vice Mayor	“Aye”
Ben Conway	“Aye”
Jeffery Dotson	“Aye”
Caynor Smith, Jr.	“Aye”

**Appointment of Town Clerk-Treasurer:**

Caynor Smith, Jr. made a motion to appoint Robin Meade as Town Clerk-Treasurer to serve at the will and pleasure of Town Council for a term of two years. Laura Taylor-Baugh seconded the motion and the vote was recorded by roll call:

Teresa Adkins, Mayor	“Aye”
Laura Taylor-Baugh, Vice Mayor	“Aye”
Ben Conway	“Aye”
Jeffery Dotson	“Aye”
Caynor Smith, Jr.	“Aye”

**Appointment of Chief of Police:**

Laura Taylor-Baugh made a motion to appoint Danny French as the Chief of Police to serve at the will and pleasure of Town Council for a term of two years. Jeffery Dotson seconded the motion and the vote was recorded by roll call:

Teresa Adkins, Mayor	“Aye”
Laura Taylor-Baugh, Vice Mayor	“Aye”
Ben Conway	“Aye”
Jeffery Dotson	“Aye”
Caynor Smith, Jr.	“Aye”

**Appointment of Town Attorney for Civil Matters:**

Laura Taylor-Baugh made a motion to appoint Leonard D. Rogers as Town Attorney for civil matters to serve at the will and pleasure of Town Council for a term of two years. Jeffery Dotson seconded the motion and the vote was recorded by roll call:

Teresa Adkins, Mayor	“Aye”
Laura Taylor-Baugh, Vice Mayor	“Aye”
Ben Conway	“Aye”
Jeffery Dotson	“Aye”
Caynor Smith, Jr.	“Aye”

**Oath of Office for New Appointees:**

Mayor Adkins administered the Oath of Office to the new appointees: Beverly Owens, Robin Meade, Danny French, and Leonard Rogers.

**Establish Salary of Mayor and Council Members:**

Caynor Smith, Jr. moved that the salary of the Mayor and Council members remain at the previously established rate of \$200 per month for a period of two years. Jeffery Dotson seconded the motion. The vote was recorded by roll call:

Teresa Adkins, Mayor	"Aye"
Laura Taylor-Baugh	"Aye"
Ben Conway	"Aye"
Jeffery Dotson	"Aye"
Caynor Smith, Jr.	"Aye"

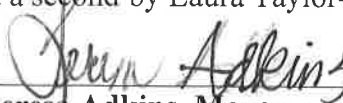
**Resolution #17, 2020 – Establishing Date and Time of Regularly Scheduled Council Meetings:**

Jeffery Dotson moved to adopt "A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA PRESCRIBING THE FOURTH TUESDAY OF EACH MONTH AT 7:00 P.M. IN THE COUNCIL CHAMBERS OF THE WISE MUNICIPAL BUILDING LOCATED AT 501 WEST MAIN STREET, FOR ALL FUTURE REGULAR MEETINGS OF THE GOVERNING BODY UNTIL THE NEXT BIENNIAL ORGANIZATIONAL MEETING". Caynor Smith, Jr. seconded the motion and the vote was recorded by roll call:

Teresa Adkins, Mayor	"Aye"
Laura Taylor-Baugh	"Aye"
Ben Conway	"Aye"
Jeffery Dotson	"Aye"
Caynor Smith, Jr.	"Aye"

**Adjournment of Organizational Meeting:**

There being no additional business to be discussed by the Wise Town Council, the meeting was adjourned on a motion made by Caynor Smith, Jr. and a second by Laura Taylor-Baugh.

  
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Teresa Adkins, Mayor

*The undersigned hereby certifies, to the best of her knowledge and belief, that the organizational meeting was convened in compliance with law including, but not limited to, the Town Charter and the Virginia Freedom of Information Act.*

  
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Robin R. Meade, Clerk of Council