

WISE TOWN COUNCIL
Tuesday, October 28, 2025; 7:00 P.M.
WISE MUNICIPAL BUILDING COUNCIL CHAMBERS
501 WEST MAIN STREET - WISE, VIRGINIA 24293

MINUTES

MEMBERS PRESENT:

Caynor Smith, Jr., Mayor
Laura Taylor
Teresa Adkins
Robin Dotson
S. Duane Phillips

MEMBERS ABSENT:

None

PLEDGE OF ALLEGIANCE / INVOCATION:

Mayor Smith led the Pledge of Allegiance. Rick Hamilton, resident of Wise County, provided the invocation.

AGENDA CHANGES:

Town Manager Laura Roberts advised there were no changes to the agenda.

CONSENT CALENDAR:

Duane Phillips made a motion to approve the consent calendar, which included the minutes of the September 23, 2025 regular Council meeting, minutes of the October 8, 2025 special-called Council meeting, the June 2025 and July 2025 Treasurer's Financial Reports, the September 2025 Police and Water Plant Reports, and the October 2025 Fire Department, Recreation Specialist, Special Events, and Wise Rescue Squad Reports. Robin Dotson seconded the motion that passed 5-0.

PUBLIC EXPRESSION:

Brandy Martin, resident of the Town of Wise, informed an Isaiah 117 house would soon be established to serve the areas of Wise, Scott, Lee, and Norton, Virginia. She provided details regarding the mission of the organization, which included reducing trauma for children awaiting foster care placement, lightening the load of child welfare services, and easing the transition for foster families. Martin added the organization began in Elizabethton, Tennessee, and had 63 locations nationwide. She stated the area's Isaiah 117 house was in a six-month planning phase, which would be followed by fundraising.

RESOLUTION #27, 2025:

Town Manager Laura Roberts reported the Town submitted a grant application to the Community Flood Preparedness Fund to support development of a Town of Wise Flood Resiliency Plan and to provide training and certification for a staff member as a Certified Floodplain Manager. She noted the Town received a \$30,000 award. Robin Dotson moved to adopt "A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE COMMUNITY FLOOD PREPAREDNESS FUND (CFPF) FOR THE AMOUNT OF \$30,000.00". Laura Taylor seconded the motion and the vote was recorded by roll call:

Caynor Smith, Jr., Mayor	“Aye”
Laura Taylor	“Aye”
Teresa Adkins	“Aye”
Robin Dotson	“Aye”
S. Duane Phillips	“Aye”

RESOLUTION #28 2025:

Town Manager Laura Roberts noted that Council had previously approved the Wise Police Department's participation in the Statewide Agencies Radio System (STARS) to ensure reliable communication with the Wise County Sheriff's Office, Virginia State Police, and other participating agencies. She stated the resolution under consideration would authorize the Police Department to enter into a five-year Memorandum of Understanding for the STARS Subrecipient Agreement at an annual cost of \$15,600, with a 3% annual escalator. Following a brief discussion, Laura Taylor made a motion to adopt “A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WISE, VIRGINIA AUTHORIZING THE MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN THE TOWN OF WISE POLICE DEPARTMENT AND THE WISE COUNTY SHERIFF'S OFFICE WITH RESPECT TO THE STATEWIDE AGENCIES RADIO SYSTEM (STARS) AND THE SUBSCRIBER AND ANNUAL FEES ASSOCIATED WITH SAID AGREEMENT”. Duane Phillips seconded the motion. The vote was recorded by roll call:

Caynor Smith, Jr., Mayor	“Aye”
Laura Taylor	“Aye”
Teresa Adkins	“Aye”
Robin Dotson	“Aye”
S. Duane Phillips	“Aye”

CLOSED SESSION:

On a motion made by Robin Dotson and a second by Laura Taylor, the Wise Town Council moved to convene into closed meeting for the purpose of and including:

Legal Matters – *Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel as permitted by Virginia Code §2.2-3711(A)(8).*

Real Property – *Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, as permitted by Virginia Code §2.2-3711(A)(3).*

OPEN SESSION:

Laura Taylor made a motion to reconvene in open session. Duane Phillips seconded the motion that carried 5-0.

CERTIFICATION OF CLOSED SESSION – CM RESOLUTION #15, 2025:

Sarina Collins, Town Clerk/Treasurer, read Closed Meeting Resolution #15, 2025, “Resolving and certifying that to the best of each member's knowledge (i) only public business matters lawfully

exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applied, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council of the Town of Wise," and the vote was recorded by roll call:

Caynor Smith, Jr., Mayor	"Aye"
Laura Taylor	"Aye"
Teresa Adkins	"Aye"
Robin Dotson	"Aye"
S. Duane Phillips	"Aye"

APPOINTEE REPORTS (Informational Purposes Only) – Acknowledgment of Receipt:
Laura Taylor made a motion acknowledging receipt of the following appointee reports:

1. Cumberlands Airport Commission meeting from October 16, 2025

Duane Phillips seconded the motion that passed 5-0.

COUNCIL COMMENT:

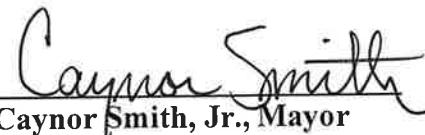
Mayor Smith stated the Town's appearance during the recently held Fall Fling was exceptional.

STAFF COMMENT:

Town Manager Laura Roberts commended staff for their efforts during Fall Fling, noting the success of the event.

ADJOURNMENT:

There being no additional discussion by the Wise Town Council, Laura Taylor made a motion to adjourn the meeting. Robin Dotson seconded the motion that passed 5-0.



Caynor Smith
Caynor Smith, Jr., Mayor



Sarina F. Collins

Sarina F. Collins, Town Clerk/Treasurer